SQT

TRAINING THAT DEVELOPS *REAL* CAPABILITY











MS Project – Intermediate

PM007

MS Project – Intermediate

In the Microsoft Project Introduction course, delegates used project management skills to create a project plan. This course will build upon that knowledge and give you the opportunity to work with a project plan once it has entered the project implementation phase.

Duration & Price

Duration: 1 day
Delivery mode: This programme is available In-Company

Dates & Locations

In-Company training programmes are customised for your organisations specific needs. Most In-Company training is now delivered virtually.

In-Company Training

Please contact us for more information on our In-Company training options

What's covered?

- Create a Project Plan Template
- Create a Custom Combination View
- Make Custom Views Available to Other Project Plans
- Share Resources
- Create a Master Project Plan

Who should participate?

Delegates will get the most out of this course if they want to learn how to apply Microsoft Office Project Professional during the implementation phase of a project. Delegates should ideally have come through the Introduction Course or be familiar with how to set up a Microsoft Project.

What will I learn?

Participants achieve the following learning outcomes from the programme;

- Sort and find tasks and resources
- Apply task and resource tables
- Customise tables and fields
- Develop ‘Traffic Light/RAG’ reports in the Gantt Chart
- Set task and resource filters
- Work with resource scheduling – shortening/changing the schedule
- Understand the work formula, effort driven scheduling
- Find over-allocated resources and how to resolve
- Resolve conflicts – working with slack time
- Use MS Project resource levelling
- Assign resource rate changes and costs, fixed costs
- Save with a baseline
- Change the schedule – viewing project statistics
- Track progress
- Update tasks / project manually and ‘as scheduled’
- Track actual cost and actual work

Tutors



Liam Dillon
View Profile



Louise Church
View Profile

What Our Learners Say

We believe in excellence through transparency and continuous improvement. That's why we invite all our delegates to share their experiences on CourseCheck.com, an independent platform dedicated to genuine, unfiltered feedback. Learner insights help us not only to enhance our training programmes but also empower potential learners to make informed decisions. Click on the link below to read firsthand experiences and testimonials from past learners.



Click Here

SQT TRAINING THAT DEVELOPS *REAL* CAPABILITY

SQT provide a unique combination of high quality, accredited, practical training delivered by leading industry experts and supported by the most up to date learning technology and tools

LEAN SIX SIGMA, PROCESS & PROJECT MANAGEMENT

- Lean Six Sigma
- Join our Lean Six Sigma Network
- Continual Process Improvement
- Project & Programme Management

COMPLIANCE, STANDARDS & AUDITING

- Quality
- Environment & Energy Management
- Health & Safety
- Food Safety
- Life Sciences
- Laboratory
- Integrated Management Systems

LEADERSHIP & PERSONAL DEVELOPMENT

- Leadership & Personal Development
- Train the Trainer

QQI AWARD | IEMA APPROVED | CompEx Part of the JTL Group | FSPCA FOOD SAFETY PREVENTIVE CONTROLS ALLIANCE | CQI IRCA APPROVED TRAINING PARTNER | Chartered Institute of Environmental Health

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