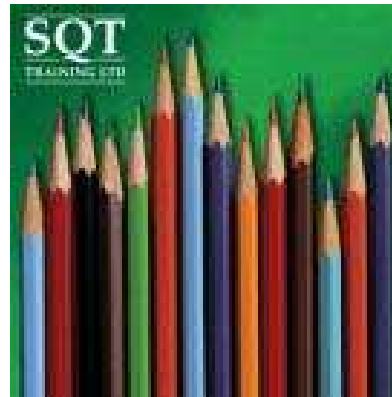


Programmatic Review Implementation Plan



**SQT Training Ltd
November 2011**

SQT's Programmatic Review Implementation Plan

No	Item from Programmatic Review Panel Report	Action	Person Responsible	Completion Date
1	The approval is conditional on course documentation, specifically detailed indicative syllabi, be produced for each programme and be included in programme handbooks. An articulation of these changes should include a clear statement of the differences between the originally validated programme contents and the programme validated under this review.	Detailed indicative syllabi have been produced for each programme and are included in programme handbooks. Changes to content from original validation and programmes validated under this review have been clearly documented	Éamon Ó Béarra John Ryan	Complete
2	It is recommended that a clear articulation of how SQT support learner completion is undertaken and specifically that policy be drawn up to formalise exit pathways for learners who through no fault of their own are frustrated in completing the programme.	We have now clearly documented how we support learner completion, and we have drawn up a policy to formalises exit pathways for learners who through no fault of their own are frustrated in completing the programme.	Kim Feehan	Complete
3	It is recommended that greater articulation is given to the nature and management of the relationships between SQT, its clients and its learners.	We have now clearly documented the nature and management of the relationships between SQT, its clients and its learners.	Kim Feehan	Complete
4	It is recommended that SQT continue to strengthen pre-training preparation and information provided to learners.	The work SQT does with client companies prior to training commencement is included in 3 above. The changes SQT has made in the provision of information to learners as a result of its own self-evaluation were documented and presented to the panel. SQT will continue to monitor that these changes are effective	Kim Feehan	Ongoing
5	Given the nature and background of contracted staff it is recommended that SQT develop and	SQT will develop and implement a continuous academic development plan for staff teaching	Lily Collison	Ongoing

	implement a continuous academic development plan for staff teaching on their programmes.	<p>on their programmes.</p> <p>A meeting was held with John Dallat, Head of Department, Centre for Excellence in Learning and Teaching, Dundalk Institute of Technology.</p> <p>It is planned to hold a Staff Development day in Spring 2012.</p> <p>SQT has joined IPHE to network more closely with other providers of higher education</p>		
6	SQT should review the course schedules to reflect the actual delivery and assessment process of the programmes.	<p>This point arose because of the learner effort hours for SQ701 and SQ702.</p> <p>SQ701 has been addressed and this is included in point 7 below.</p> <p>The panel considered that the 298 learner effort hours were high for a 10 credit award. We reviewed this again in detail after the panel visit. We don't feel we can reduce the hours as they are reflective of learner effort we have observed in the delivery of the programme. We will however bear this point in mind in future programmatic review.</p>	John Ryan Éamon Ó Béarra	Complete
7	It is recommended that the Special Purpose Award, Certificate in Process Engineering (Service and Transaction) Level 8 be increased to 40 credits.	The change has been made in the proposed programme schedules submitted as part of this Programmatic Review	Lily Collison	Complete
8	The review highlights strong strategic and market focused thinking from SQT and subject to the comments made above, especially in relation to the academic connectivity of programme, SQT should be encouraged to continue on its development plans at postgraduate level and in the international markets subject to the national regulatory requirements in international provision.	We will continue on our development plans at postgraduate level and in the international markets subject to the national regulatory requirements in international provision.	Siobhan Cunningham Lily Collison John Ryan Éamon Ó Béarra	Ongoing

8	A comprehensive list of Recommendations for Improvement was identified and included in Section 5 of the SER, and was presented to and reviewed by the panel.	Various	Various under management of Lily Collison	Ongoing
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