



SCHEDULE OF TRAINING PROGRAMMES 2017



Lean Six Sigma, Process & Project Management >

Lean Six Sigma

Continual Process Improvement

Project & Programme Management

Compliance, Standards & Auditing >

Quality

Environment & Energy Management

Health & Safety

Food Safety

Life Sciences

Laboratory

Hospitals / Medical

Leadership & Personal Development >

Train the Trainer

Personal Development

Leadership Development

All SQT training programmes are run In-House & customised specifically to your needs.

See below for Public programme dates and locations.

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Get qualified. Be capable. Progress.

LEAN SIX SIGMA, PROCESS & PROJECT MANAGEMENT

Lean Six Sigma

Programme Title	Days	Public Date	Location	Public €	More
Introduction to Lean Six Sigma	1	21 Feb	Dublin	395	More
		24 Oct			
Lean Six Sigma Champion	2	In-House Programme only			More
Lean Six Sigma Yellow Belt	2	In-House Programme only			More
Lean Six Sigma Green Belt QQI Certificate in Process Engineering Special Purpose Award (7S20279) Level 7, 15 ECTS Credits (Individual Company Project Required)	5	22-23 Feb & 21-23 Mar	Dublin	2,760	More
		28-29 Mar & 25-27 Apr	Cork		
		02-03 May & 13-15 June	Dublin		
		20-21 June & 18-20 July	Dublin		
		05-06 Sept & 10-12 Oct	Dublin		
		25-26 Oct & 21-23 Nov	Dublin		
		31 Oct -01 Nov & 28-30 Nov	Cork		
		05-06 Dec & 09-11 Jan	Dublin		
Lean Six Sigma Green Belt QQI Certificate in Process Engineering Special Purpose Award (6S20273) Level 6, 10 ECTS Credits (Case Study based)	5	22-23 Feb & 21-23 Mar	Dublin	2,055	More
		28-29 Mar & 25-27 Apr	Cork		
		02-03 May & 13-15 June	Dublin		
		20-21 June & 18-20 July	Dublin		
		05-06 Sept & 10-12 Oct	Dublin		
		25-26 Oct & 21-23 Nov	Dublin		
		31 Oct -01 Nov & 28-30 Nov	Cork		
		05-06 Dec & 09-11 Jan	Dublin		
Lean Healthcare White Belt	0.5	In-House Programme only			More

Lean Six Sigma continued

Programme Title	Days	Public Date	Location	Public €	More
Lean Six Sigma Black Belt QQI Diploma in Process Engineering Special Purpose Award 8S20275 Level 8, 60 ECTS Credits (Individual Company Project Required)	21	17-20 Oct, 14-17 Nov, 12-15 Dec 2017, 16- 19 Jan, 13-16 Feb 2018	Dublin	12,750	More
					
Lean Six Sigma Black Belt for Service & Transaction QQI Certificate in Process Engineering Special Purpose Award 8S20274 Level 8, 40 ECTS Credits (Individual Company Project Required)	12	02-04 May, 30 May - 01 June, 27-29 Jun, 15-17 Aug	Dublin	7,750	More
					
Lean Six Sigma Support Programmes					
Emotional Intelligence & its Role in Managing Effectively (includes individual EQ report)	1	17 May	Dublin	475	More
		05 Dec			
Project Selection Masterclass	1	In-House Programme only			More
Technical Writing Skills	1	22 Mar	Dublin	450	More
		05 Oct			
5S Workplace Organisation	1	In-House Programme only			More
5S For the Food Industry	1	17 May	Dublin	450	More
		02 Nov			
Leading and Managing People QQI Level 6 Minor Award (6N2191)		09-10 Feb, 06-07 Mar & 06-07 Apr	Limerick	1185 + QQI Fees	More
		26-27 Apr, 17-18 May & 21-22 June	Limerick		
Creative Thinking	1	In-House Programme only			More
Quality Function Deployment (QFD)	1	In-House Programme only			More
Lean Manufacturing Tools	3	In-House Programme only			More
Lean Laboratory	2	In-House Programme only			More
Value Stream Mapping	2	In-House Programme only			More
Train the Trainer	1, 2 or 3	In-House Programme only			More
Team Leadership	1, 2 or 3	In-House Programme only			More

Continual Process Improvement

Programme Title	Days	Public Date	Location	Public €	More
Statistics with Minitab (Including Capability Analysis)	3	14-16 Mar	Dublin	1,150	More
		03-05 Oct			
Statistics with Minitab Refresher	1	In-House Programme only			More
Statistical Process Control - CPV (Continued Process Verification)	2	In-House Programme only			More
Design of Experiments with Minitab	3	13-15 June	Dublin	1,150	More
		07-09 Nov			
Advanced Design of Experiments (with Minitab or Design Expert)	6	In-House Programme only			More
Acceptance Sampling (including AQL selection)	1	14 Feb	Dublin	395	More
		12 Oct			
Failure Mode & Effect Analysis	1	16 May	Dublin	450	More
		21 Nov			
Root Cause Analysis (Problem Solving)	2	15-16 Feb	Dublin	850	More
		10-11 Oct			
Calibration	1	17 May	Dublin	450	More
		22 Nov			
Measurement Systems Analysis (Advanced Calibration including Gauge R&R)	1	18 May	Dublin	450	More
		23 Nov			

Project & Programme Management


Programme Title	Days	In-House Programme only	More
<i>Project & Programme Exam Preparation Programmes</i>			
Preparing for CAPM® (Certified Associate in Project Management)	3	In-House Programme only	More
Preparing for PMP® (Project Management Professionals)	3 to 4	In-House Programme only	More
Preparing for PgMP® (Program Management Professional)	3	In-House Programme only	More
Preparing for RMP® (Risk Management Professional)	2	In-House Programme only	More
<i>Project Management</i>			
Managing Successful Projects	2	In-House Programme only	More
Applying Agile and Scrum Practices in your Organisation	2	In-House Programme only	More
Contract / Vendor Project Management	1	In-House Programme only	More
Project Risk Management	1	In-House Programme only	More
<i>Project and Programme Applications</i>			
MS Project – Introduction	1	In-House Programme only	More
MS Project – Intermediate	1	In-House Programme only	More
MS Project – Advanced	1	In-House Programme only	More







COMPLIANCE / STANDARDS / AUDITING

Quality					
Programme Title	Days	Public Date	Location	Public €	More
Quality Management Systems Foundation (ISO 9001:2015) This Programme is presented by Antaris (AO17237) IRCA Certified - Programme Ref A18062 	1	13 Feb	Dublin	395 + IRCA Exam Fees	More
		21 Mar	Dublin		
		02 May	Dublin		
		06 June	Dublin		
		04 Sept	Dublin		
		02 Oct	Limerick		
		27 Nov	Dublin		
Overview of ISO 9001:2015 for Managers	0.5	08 Feb	Dublin	195	More
		08 Nov			
ISO 9001:2015 QMS Auditor Transition This Programme is presented by Antaris (AO17237) IRCA Certified - Programme Ref A18041 (Includes Module 1 - Annex SL) 	2	24-25 Jan	Dublin	595 + IRCA Exam Fees	More
		15-16 May			
		21-22 Sept			
		14-15 Nov			
Internal QMS Auditor (ISO 9001:2015) This Programme is presented by Antaris (AO17237) IRCA Certified - Programme Ref A17985 	2	11-12 Jan	Dublin	595 + IRCA Exam Fees	More
		14-15 Feb	Dublin		
		01-02 Mar	Cork		
		22-23 Mar	Dublin		
		03-04 May	Dublin		
		07-08 June	Dublin		
		27-28 June	Limerick		
		18-19 July	Dublin		
		05-06 Sept	Dublin		
		03-04 Oct	Limerick		
		17-18 Oct	Dublin		
		08-09 Nov	Cork		
		28-29 Nov	Dublin		

Quality continued

Programme Title	Days	Public Date	Location	Public €	More
Internal Auditing - Integrated Management Systems (ISO 9001, ISO 14001 and OHSAS 18001) <i>Tailored 2 or 3 day In-House course available with a choice of standards</i>	2	30-31 Jan	Dublin	650	More
		23-24 May			
		26-27 Sept			
		16-17 Nov			
Internal Auditing for ISO/TS 16949:2009	2	In-House Programme only			More
Internal QMS Auditor (ISO 9001:2015) - Refresher	1	In-House Programme only			More
Quality Management Systems Auditor / Lead Auditor (ISO 9001:2015) This Programme is presented by Antaris (AO17237) IRCA Certified - Programme Ref A18021 	5	16-20 Jan	Dublin	1280 + IRCA Exam Fees	More
		06-10 Feb	Limerick		
		06-10 Mar	Dublin		
		03-07 Apr	Dublin		
		08-12 May	Dublin		
		19-23 June	Dublin		
		24-28 July	Dublin		
		11-15 Sept	Dublin		
		09-13 Oct	Limerick		
		06-10 Nov	Dublin		
		04-08 Dec	Dublin		
Developing a Process-based Quality Management System for ISO 9001:2015	1	In-House Programme only			More
Documenting Management Systems	1	11 Apr	Dublin	450	More
		18 Oct			
Technical Writing Skills	1	22 Mar	Dublin	450	More
		05 Oct			

Environment & Energy Management






Programme Title	Days	Public Date	Location	Public €	More
NEBOSH					
NEBOSH Certificate in Environmental Management 	5	15-19 May Exam : 07 June	Dublin	1395 + NEBOSH Exam Fees	More
		13-17 Nov Exam : 06 Dec			
NEBOSH Award in Environmental Awareness at Work 	1	05 Apr	Dublin	450 + NEBOSH Exam Fees	More
		17 Oct			
Environment					
ISO 14001:2015 EMS Auditor Transition This Programme is presented by Antaris (AO17237) IRCA Certified - Programme Ref A18053 (Includes Module 1 - Annex SL) 	2	06-07 Feb	Dublin	595 + IRCA Exam Fees	More
		09-10 May			
		12-13 Sept			
		22-23 Nov			
Overview of ISO 14001:2015	1	20 Feb	Dublin	395	More
		10 Oct			
Overview of ISO 14001:2015 for Managers	0.5	08 Feb	Dublin	195	More
		08 Nov			
Implementation of ISO 14001:2015	1	In-House Programme only			More
Internal Environmental Auditing (EMS / ISO 14001:2015)	2	21-22 Feb	Dublin	595	More
		23-24 May	Dublin		
		25-26 Sept	Dublin		
		04-05 Dec	Dublin		
Internal Auditing - Integrated Management Systems (ISO 9001, ISO 14001 and OHSAS 18001) <i>Tailored 2 or 3 day In-House course available with a choice of standards</i>	2	30-31 Jan	Dublin	625	More
		23-24 May			
		26-27 Sept			
		16-17 Nov			
IEMA Lead Environmental Auditor (Ireland) (ISO 14001:2015) 	5	20-24 Mar	Dublin	1,395	More
		11-15 Dec			
Environmental Legislation	1	09 Feb	Dublin	450	More
		12 Oct			
Hazardous Chemical & Spillage Control	1	28 Feb	Dublin	395	More
		21 Nov			
Waste Management / Minimisation	1	18 Apr	Dublin	395	More
		11 Oct			

Environment & Energy Management continued


Programme Title	Days	Public Date	Location	Public €	More
Energy					
Introduction to ISO 50001 (Energy Management Systems)	0.5	14 Mar	Dublin	145	More
		13 Oct			
IEMA ISO 50001:2011 Internal Energy Management System Auditor	2	06-07 Mar	Dublin	595	More
		06-07 Dec			
Documenting Management Systems	1	11 Apr	Dublin	450	More
		18 Oct			
Certified Energy Manager Awarded by the Association of Energy Engineers	6	07-09 Feb & 21-23 Feb	Dublin	2,175	More
		25-27 Apr & 16-18 May			
		05-07 Sep & 19-21 Sept			
		28-30 Nov & 12-14 Dec			
Certified Measurement & Verification Professional (CMVP® Training, Applying IPMVP and CMVP® Exam) This training is delivered by the Association of Energy Engineers (Irish Chapter) organised by SQT on their behalf.	3	23-25 May	Dublin	1,750	More
		10-12 Oct			
Certified Energy Auditor Awarded by the Association of Energy Engineers	4	In-House Programme only			More
Implementation of ISO 50001 (Energy Management System)	2	In-House Programme only			More
Energy Management Systems (EnMS) Auditor/Lead Auditor - Pending IRCA approval	5	In-House Programme only			More



Health & Safety

Programme Title	Days	Public Date	Location	Public €	More
NEBOSH					
NEBOSH International General Certificate in Occupational Health and Safety (Supported Distance Learning Course) 	10	27-31 Mar, 24-26 Apr & 09-10 May Exam: 07 June	Dublin	1,995 + NEBOSH Exam Fees	More
		23-27 Oct, 06-08 Nov & 20-21 Nov Exam: 06 Dec			
NEBOSH International Diploma in Occupational Health and Safety Equivalent to NFQ Level 8 	14	28 Sept, 19 Oct, 09 Nov, 22 Nov, 06 Dec, 04 Jan, 01 Feb, 22 Feb, 08 Mar, 22 Mar, 12 Apr, 03 May, 24 May, 14 June Exams: Unit A - Jan 2018, Unit B&C - July 2018	Dublin	4,395 + NEBOSH Enrolment and Unit A, B C & D Exam Fees	More
NEBOSH International Certificate in Fire Safety and Risk Management 	10	27-31 Mar, 17-19 May & 23-24 May Exam: 07 June	Dublin	1,995 + NEBOSH Exam Fees	More
OHSAS 18001					
Overview of OHSAS 18001	1	05 Apr	Dublin	395	More
		16 Oct			
OH&S Management Systems Foundation This Programme is presented by Antaris (AO17237) IRCA Certified - Programme Ref A18186 	1	17 May	Dublin	395 + IRCA Exam Fees	More
		18 Sep			
		24 Nov			
Internal Occupational Health & Safety Management System Auditor (OHSAS 18001) This Programme is presented by Antaris (AO17237) IRCA Certified - Programme Ref A17295 	2	21-22 Feb	Dublin	595 + IRCA Exam Fees	More
		18-19 May			
		19-20 Sept			
		04-05 Dec			
Internal Auditing - Integrated Management Systems (ISO 9001, ISO 14001 and OHSAS 18001) <i>Tailored 2 or 3 day In-House course available with a choice of standards</i>	2	30-31 Jan	Dublin	650	More
		23-24 May			
		26-27 Sept			
		16-17 Nov			
Implementation of OHSAS 18001	1	In-House Programme only			More
Behavioural Based Safety (including auditing)	2	In-House Programme only			More

Health & Safety continued

Programme Title	Days	Public Date	Location	Public €	More
Occupational Health & Safety Management System Auditor/Lead Auditor (OHSAS 18001) This Programme is presented by Antaris (AO17237) IRCA Certified - Programme Ref A17541 	5	29 May-02 June	Dublin	1395 + IRCA Exam Fees	More
		11- 15 Sept			
		27 Nov-01 Dec			
Health & Safety for Safety Representatives	3	08-10 May	Dublin	795	More
		31 Oct-02 Nov			
Health & Safety Hazard Identification & Risk Assessment	1	13 Mar	Dublin	450	More
		23 Nov			
Health & Safety Legislation	1	14 June	Dublin	450	More
		13 Nov			
Documenting Management Systems	1	11 Apr	Dublin	450	More
		18 Oct			
ATEX Safety, Health and Welfare at Work (General Application) Regulations 2007	1	09 June	Dublin	450	More
		09 Oct			
Chemical Risk Assessment	1	22 May	Dublin	450	More
		14 Nov			
Confined Space Entry	1	In-House Programme only			More
Construction Safety Management / 2013 Safety Regulations	1	In-House Programme only			More
Identification and Naming of Substances under REACH and CLP	1	25 Apr	Dublin	450	More
		27 Nov			
Machinery Directive: CE Marking for Users & Suppliers of Machines and Safety Components	1	28 Feb	Dublin	450	More
		17 Oct			
IOSH Managing Safely	4	In-House Programme only			More
Manual Handling	0.5	In-House Programme only			More
Manual Handling Instructor	5	In-House Programme only			More
Overview of Safety, Health and Welfare at Work (Construction) Regulations 2013	0.5	In-House Programme only			More
VDU Risk Assessment and Ergonomics	1	In-House Programme only			More
Health & Safety Management in the Office	2	In-House Programme only			More
Working at Heights	1	In-House Programme only			More
Disability Support					
Introduction to Universal Access Auditing	1	In-House Programme only			More
Universal Access Auditing	3	In-House Programme only			More

Food Safety

Programme Title	Days	Public Date	Location	Public €	More
HACCP Overview / Refresher	1	01 Feb	Dublin	395	More
		14 June			
		18 Oct			
HACCP Implementation & Verification QQI Level 5 Special Purpose Award (5S20009) <div style="text-align: center; margin-top: 10px;">  </div>	2	24-25 Jan	Dublin	750	More
		21-22 Feb	Limerick		
		07-08 Mar	Dublin		
		04-05 Apr	Dublin		
		30-31 May	Dublin		
		05-06 July	Dublin		
		12-13 Sept	Dublin		
		10-11 Oct	Limerick		
		24-25 Oct	Dublin		
		05-06 Dec	Dublin		
Advanced HACCP Design and Validation based on Risk Assessment QQI Level 6 Special Purpose Award (6S20007) <div style="text-align: center; margin-top: 10px;">  </div>	2	14-15 Feb	Dublin	750	More
		09-10 May			
		03-04 Oct			
		28-29 Nov			
Food Standards Auditing (BRC, HACCP, ISO 22000, FSSC, Hygiene Packages) QQI Level 6 Special Purpose Award (6S2178/6N2161) <div style="text-align: center; margin-top: 10px;">  </div>	2	21-22 Mar	Dublin	750	More
		23-24 May			
		26-27 Sept			
		21-22 Nov			
TACCP & VACCP, Food Defence, Biovigilance & Bioterrorism (Food Fraud/PAS 96)	2	07-08 Feb	Dublin	650	More
		28-29 Mar			
		13-14 June			
		19-20 Sept			
		07-08 Nov			
		13-14 Dec			

Food Safety continued

Programme Title	Days	Public Date	Location	Public €	More
BRC Global Food Safety Standards (Issue 7)	1	31 Jan	Dublin	395	More
		14 Mar			
		16 May			
		11 July			
		05 Sept			
		17 Oct			
		12 Dec			
BRC Global Standards for: - Packaging and Packaging Materials - Agents and Brokers - Consumer Products - Storage and Distribution	1	In-House Programme only			More More More More
Instructor Skills for the Food Industry	2	25-26 Apr	Dublin	650	More
		14-15 Nov			
Food Allergen Control	1	02 Mar	Dublin	450	More
		21 Sept			
Food Safety Modernisation Act (FSMA)	1	01 Mar	Dublin	450	More
		05 Oct			
FSPCA Preventive Controls for Human Food (FSMA)	3	TBC	Dublin	TBC	More
5S For the Food Industry	1	17 May	Dublin	450	More
		02 Nov			
Risk Assessment & Communication for the Food Industry (ISO 31000 / ISO 14971)	1	11 Apr	Dublin	450	More
		01 Nov			
Validation of Food Safety Management Systems (FSMS)	1	25 May	Dublin	450	More
		30 Nov			
Basic Microbiology for the Food Industry	1	In-House Programme only			More
TACCP & VACCP, Food Defence, Biovigilance & Bioterrorism (Food Fraud/PAS 96)	1	In-House Programme only			More
Food Hygiene & Safety	0.5 to 1	In-House Programme only			More
Introduction to Food Safety Legislation	1	In-House Programme only			More
ISO 9001 to ISO 22000 Conversion (FSSC)	1	In-House Programme only			More

Food Safety continued

CIEH

<p>CIEH Level 2 Award in Food Safety:</p> <ul style="list-style-type: none"> - Catering - Retail - Manufacturing <p>Also known as Basic Food Hygiene or Food Safety for Food Handlers.</p>	 <p>Chartered Institute of Environmental Health</p>	<p>1</p>	<p>In-House Programme only</p>	<p>More More More</p>
<p>CIEH Level 3 Award in Food Safety Supervision for Manufacturing</p>	 <p>Chartered Institute of Environmental Health</p>	<p>3</p>	<p>In-House Programme only</p>	<p>More</p>



Life Sciences

Programme Title	Days	Public Date	Location	Public €	More
Internal Quality Auditing for: - Manufacturers of Medical Devices - Manufacturers of Active Pharmaceutical Ingredients - Manufacturers of Finished Pharmaceuticals	2	In-House Programme only			More More More
ISO 13485 Refresher including 2016 Updates	1	24 May	Dublin	450	More
ISO 13485:2016 & The Medical Devices Directives	2	08-09 Feb	Dublin	850	More
		26-27 Apr			
		20-21 Sept			
		29-30 Nov			
Medical Device FDA QSR & QSIT	2	08-09 Mar	Dublin	850	More
		27-28 Sept			
CAPA for the Medical Device Industry	1	08 June	Dublin	450	More
CAPA for the Pharmaceutical Industry	1	07 Nov	Dublin	450	
Pharma and Medical Device Industry Introduction	2	In-House Programme only			More
Process Validation & Equipment Validation	2	04-05 Apr	Dublin	850	More
		21-22 Nov			
Quality Risk Management and ISO 14971 - Medical Devices	1	21 Mar	Dublin	450	More
		04 Oct			
Software Validation	2	19-20 Apr	Dublin	850	More
		17-18 Oct			
Technical Writing Skills	1	22 Mar	Dublin	450	More
		05 Oct			
GMP for: - Manufacturers of Active Pharmaceutical Ingredients - Manufacturers of Finished Pharmaceuticals	1	In-House Programme only			More More
21 CFR Part 11 Electronic Records and Electronic Signatures	1	In-House Programme only			More

Life Sciences continued

Programme Title	Days	Public Date	Location	Public €	More
Cleanroom					
Controlling Contamination within the Cleanroom	1	30 Mar	Dublin	395	More
		26 Oct	Dublin		
Effective Cleaning of a Cleanroom	1	14 Feb	Dublin	395	More
		26 Sept			
Cleanroom Microbiology	1	25 Apr	Dublin	395	More
		28 Nov			
CTCB-I Advanced Course in Cleanroom Technology ICEB Certified	1	15 June	Dublin	625	More
		25 Oct			
Laboratory					
Programme Title	Days	Public Date	Location	Public €	More
Good Laboratory Practice (ISO 17025)	1	02 Mar	Dublin	450	More
		19 Sept			
Laboratory Safety	1	19 Apr	Dublin	450	More
		20 Oct			
Laboratory Systems Validation	1	06 Apr	Dublin	450	More
		08 Nov			
Internal Quality Auditing for Laboratories (ISO 17025)	2	In-House Programme only			More
Achieving Laboratory Accreditation (ISO 17025)	1	In-House Programme only			More
Lean Laboratory	2	In-House Programme only			More

Hospitals / Medical

Programme Title	Days	Public Date	Location	Public €	More
<i>Many Programmes in other sections are relevant to Hospitals/Medical. Specific Programmes are as follows:</i>					
Quality Management Systems for Medical Laboratories (ISO 15189, Process based approach)	1	09 May	Dublin	450	More
		24 Oct			
Internal Quality Auditing of Medical Laboratory Quality Management Systems (ISO 15189)	2	In-House Programme only			More
Lean Healthcare White Belt	0.5	In-House Programme only			More
		In-House Programme only			
Lean Six Sigma Green Belt QQI Certificate in Process Engineering Special Purpose Award (7S20279) Level 7, 15 ECTS Credits (Individual Company Project Required)	5	22-23 Feb & 21-23 Mar	Dublin	2,760	More
		28-29 Mar & 25-27 Apr	Cork		
		02-03 May & 13-15 June	Dublin		
		20-21 June & 18-20 July	Dublin		
		05-06 Sept & 10-12 Oct	Dublin		
		25-26 Oct & 21-23 Nov	Dublin		
		31 Oct -01 Nov & 28 - 30 Nov	Cork		
		05-06 Dec & 09-11 Jan	Dublin		
Lean Six Sigma Black Belt for Service & Transaction QQI Certificate in Process Engineering Special Purpose Award 8S20274 Level 8, 40 ECTS Credits (Individual Company Project Required)	12	02-04 May, 30 May - 01 June, 27-29 June, 15-17 Aug	Dublin	7,750	More
Technical Writing Skills	1	22-Mar	Dublin	450	More
Lean Laboratory	2	In-House Programme only			More



LEADERSHIP & PERSONAL DEVELOPMENT

Train the Trainer

Programme Title	Days	Public Date	Location	Public €	More
Training Needs Identification and Design* QQI Level 6 Minor Award (6N3325) 	5	28 Feb-01 Mar, 21-22 Mar, 04 April	Dublin	750 + QQI Fees	More
Training Delivery & Evaluation* QQI Level 6 Minor Award (6N3326) 	5	26-27 Sept & 17-18 Oct & 01 Nov	Dublin	750 + QQI Fees	More
* Successful completion of the above two modules will lead to the Training and Development Special Purpose Award Level 6 (6S3372)					
Train the Trainer	1, 2 or 3	In-House Programme only			More
Train The Trainer for Industry (Production, Process and Quality Environments)	1, 2 or 3	In-House Programme only			More
Instructor Skills for the Food Industry	2	25-26 Apr	Dublin	650	More
		14-15 Nov			

Personal Development

Programme Title	Days	Public Date	Location	Public €	More
Techniques for Successful Communication	1 or 2	In-House Programme only			More
Creative Thinking	1	In-House Programme only			More
Customer Care & Contact Skills	1, 2 or 3	In-House Programme only			More
Dealing with Challenging Situations and People	2	In-House Programme only			More
Effective Meeting Skills	0.5 or 1	In-House Programme only			More
Effective Time Management	1	In-House Programme only			More
How to deal with Stress Effectively	1 or 2	In-House Programme only			More
Presentation Skills	1 or 2	In-House Programme only			More
Storytelling for Business - How to Connect and Enthuse	1	09-Mar	Dublin	295	More
Technical Writing Skills	1	22 Mar	Dublin	450	More
		05 Oct			

One to One Coaching and DiSC profiling and assessment are both available in addition to the above Programmes

Leadership Development

Leading and Managing People QQI Level 6 Minor Award (6N2191) 	6	09-10 Feb, 06-07 Mar & 06-07 Apr	Limerick	1185 + QQI Fees	More
		26-27 Apr, 17-18 May & 21-22 Jun	Limerick		
Emotional Intelligence & its Role in Managing Effectively (includes individual EQ report)	1	17 May	Dublin	475	More
		05 Dec			
Coaching Skills for People Managers	2	In-House Programme only			More
Interviewing and Selection Skills	1 or 2	In-House Programme only			More
Management & Executive Development	1, 2 or 3	In-House Programme only			More
Managing Performance Effectively	1 or 2	In-House Programme only			More
Supervisory Management Skills	2	In-House Programme only			More
Team Leadership	1, 2 or 3	In-House Programme only			More

